

Texas Water Development Board			
Regional Water Planning Technical Memorandum Review Checklist*			
Region:			
Reviewing Staff:		Date Tech Memo Received:	
		Date Review Completed:	
Technical Memorandum Component	Citation of Rule and/or Contract Requirement	Present in submittal and administratively complete?	Notes
1. TWDB DB22 Report #1. WUG Population Projections	31 TAC §357.12(c)(1); Exhibit C, Section 13.1.1 and Table 13-1		
2. TWDB DB22 Report #2. WUG Water Demand Projections	31 TAC §357.12(c)(1); Exhibit C, Section 13.1.1 and Table 13-1		
3. TWDB DB22 Report #3. WUG Category Summary	Exhibit C, Section 13.1.1 and Table 13-1		
4. TWDB DB22 Report #4. Source Water Availability	31 TAC §357.12(c)(2); Exhibit C, Section 13.1.1 and Table 13-1		
5. TWDB DB22 Report #5. WUG Existing Water Supplies	31 TAC §357.12(c)(3); Exhibit C, Section 13.1.1 and Table 13-1		
6. TWDB DB22 Report #6. WUG Identified Water Needs/Surpluses	31 TAC §357.12(c)(4); Exhibit C, Section 13.1.1 and Table 13-1		
7. TWDB DB22 Report #9. Source Water Balance (with the condition that the net total has to be zero or greater than zero)	Exhibit C, Section 13.1.1 and Table 13-1		
8. TWDB DB22 Report #10a. WUG Data Comparison to 2016 RWP	Exhibit C, Section 13.1.1 and Table 13-1		Please note that DB22 Report #10 (Comparison of Availability, Supply, Demands, and Needs to 2016 RWP) has been split into reports 10a and 10b to accurately report data.
9. TWDB DB22 Report #10b. Source Data Comparison to 2016 RWP	Exhibit C, Section 13.1.1 and Table 13-1		Please note that DB22 Report #10 (Comparison of Availability, Supply, Demands, and Needs to 2016 RWP) has been split into reports 10a and 10b to accurately report data.

Technical Memorandum Component	Citation of Rule and/or Contract Requirement	Present in submittal and administratively complete?	Notes
10. For approved modifications to reservoir or reservoir system firm yield, reallocated annual MAG volumes, or use of MAG Peak Factors, the following three items must be included: a) model modification assumptions, b) the original unmodified firm yield or MAG shall be a reported total value, and c) the alternative availability utilized as the basis for planning	Exhibit C, Section 13.1.1		
11. The documented process used by the RWPG to identify potentially feasible WMSs	31 TAC §357.12(c)(5); Exhibit C, Section 13.1.1		
12. A single tabular list of all potentially feasible WMSs identified by the RWPG to date	31 TAC §357.12(c)(6); Exhibit C, Section 13.1.1		
13. Information regarding the versions and dates of all WAM models and runs used in determining surface water availability and the electronic model input/output, or other model files used to date	Exhibit C, Section 13.1.1		
14. Documented methodologies utilized for RWPG-estimated groundwater availabilities to date	Exhibit C, Section 13.1.1		
15. Declaration of whether or not the RWPG intends to pursue simplified planning for the RWPA	31 TAC §357.12(c)(8); Exhibit C, Section 13.1.1		
16. A written summary of all WAM and GAM models (except for availability associated with MAGs) including: a) the named/labeled version (including date) of each model used, b) a summary of any modifications to each model and the date these modifications were approved by the EA, c) the name of the entity/firm that performed each model run, and d) the date of each model run	Exhibit C, Section 13.1.1		Please note that if information required by this item is captured elsewhere in the Technical Memorandum, it does not need to be repeated.
17. Public comments received during the public comment period on the Technical Memorandum	31 TAC §357.21(c)(7)(C)		Please note that if the Technical Memorandum is submitted before the close of the public comment period, public comments may be submitted separately to the TWDB. The Technical Memorandum should note that the Region will submit comments separately by a specified date.
18. Submittal included two double-sided bound copies and two electronic copies (PDF and WORD)	Contract, Article III, Paragraph D		
<p>Mark elements that are present in the packet with YES. All elements must be marked yes in order to be administratively complete. Mark elements that are missing from the packet with NO. *Subject to change.</p>			